



8844 MAYFIELD RD.
CHESTERLAND, OH 44026
(440)729-2445

March 19, 2020

To: Customers and Clients of HF Group & Divisions
Re: Plans for temporary shutdown

We are now watching some dramatic events unfold. We've heard from many customers, suppliers and partners, and the impact on many of you is noted and understood. Obviously, the impact on us is equally significant.

We have decided to halt operations at all five of our facilities, effective Friday March 20, through Friday, April 3. Our reasons are twofold. First is our concern for the protection, health, and safety of our employees. Second is fact that our workloads will become severely depleted. We hope to resume production on Monday, April 6, but this will depend on customer demand.

The orders that are currently in our facilities but are not shipped by Friday will remain in place and will be completed immediately when production resumes. Normal transportation schedules will be pushed backed two weeks.

On page 2, you will find contact information for representatives of each of our locations. Please email (preferred) or call if you have an emergency.

We appreciate your understanding and support and wish everyone safety and good health at this extraordinary time.

Owners, Management and Staff
HF Group, LLC

EMERGENCY CONTACT INFORMATION

If you have an emergency, please consult the list below to contact the individual at the facility where your work is done.

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