



8844 MAYFIELD RD.  
CHESTERLAND, OH 44026  
(440)729-2445

**May 1, 2020**

**To: Customers and Clients of HF Group and divisions**  
**Re: Update regarding business operations status**

Our last communication on April 3<sup>rd</sup> stated that our company had extended its operational shutdown through May 4. A lot has transpired nationally over these last four weeks. While it appears that restrictions in some states are starting to ease, we do not yet see momentum towards a return to work for many customers and therefore, no clear path yet to fully re-open our operations.

Rather than attempt to estimate a logical date, we now feel it is prudent to consider our shutdown “**indefinite**”. We will provide more frequent updates as circumstances change.

However, we do have certain customers requiring specific services. We have production demand as an essential service provider or in support of an essential service provider. In other cases, we have received requests for re-opening of services for areas of the country where work restrictions have been reduced or rescinded.

Therefore, each of our five facilities will have limited work teams in place to address these various needs and begin sporadic production next week. We have developed plans at each location for safe practices at work and are staggering our production periods and practicing safe distancing in all cases.

Even with some partial re-opening of business, we want to repeat our message from April 3. We are focused on keeping the company ready, supporting and paying our employees and working to maintain HF Group’s financial health in this time of uncertainty.

Our continued best wishes for everyone’s health and well-being. And we offer our sincere appreciation for your support and loyalty. Please continue to watch for further communications through the News section on our website.

With our ongoing appreciation and good wishes,

**Owners, Management and Staff**  
**HF Group, LLC**